



FONDATION
Chambre de Commerce et d'Industrie
CANADA-LIBAN

FOUNDATION
CANADIAN-LEBANESE
Chamber of Commerce and Industry

PRIVACY POLICY

OF THE FOUNDATION OF THE CHAMBER OF COMMERCE AND INDUSTRY CANADA-LEBANON

This privacy policy ("**Privacy Policy**") describes the practices of the Foundation of the Chamber of Commerce and Industry Canada-Lebanon ("**FCCICL**", "**we**", "**us**" or "**our**") regarding the protection of your personal information when assessing your eligibility to its bursary program ("**FCCICL Bursary Program**")

PLEASE READ THIS PRIVACY POLICY CAREFULLY TO UNDERSTAND HOW WE PROCESS YOUR PERSONAL INFORMATION. IF YOU DO NOT AGREE WITH THIS PRIVACY POLICY, PLEASE DO NOT SUBMIT YOUR APPLICATION.

I. PERSONAL INFORMATION WE COLLECT

FCCICL collects personal information that is necessary to evaluate your eligibility for the FCCICL Scholarship Program that you submit to us directly. We do not collect any additional personal information.

The personal information we collect is limited to the following information:

- Name;
- Address;
- Occupancy;
- Studies and transcripts;
- Civil status; and
- Tax statements showing income.

You will note that the FCCICL collects the candidate's personal information as well as that of the candidate's spouse and parents. This personal information is necessary to properly assess the candidate's financial situation and eligibility for the FCCICL Bursary Program. You must obtain the consent of your spouse and parents before submitting their personal information. By submitting the personal information of your spouse and / or parents, you confirm that you have obtained their prior consent to the disclosure, collection and use of their personal information by the FCCICL to determine your eligibility for the FCCICL Bursary Program.

II. USE OF YOUR PERSONAL INFORMATION

We only use your personal information to determine your eligibility for the FCCICL Bursary Program.

1805 Sauvé Ouest Suite # 308, Montréal, Québec H4N 3B8
Téléphone : 514-495 8000 Courriel : fondation@fccicl.net
No D'organisme de Bienfaisance : 816709299RR0001 et No. D'entreprise : 1165935405
Site Web : www.fccicl.net
Joignez-nous sur Facebook  /fccicl



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III. DISCLOSURE OF YOUR PERSONAL INFORMATION

The only people who have access to your personal information are the persons responsible for assessing your eligibility for the FCCICL Bursary Program. FCCICL does not share your personal information with any third party.

IV. RETENTION OF YOUR PERSONAL INFORMATION

We retain your information for a period not exceeding that required to determine your eligibility for the FCCICL Bursary Program (60 days). Subsequently, the FCCICL will ensure the safe destruction of all personal information you have given us.

V. PROTECTION OF YOUR PERSONAL INFORMATION

FCCICL is committed to the protection of your personal information and will therefore take reasonable measures to protect the personal information in its possession. However, no method of transmission over the Internet and no electronic or physical storage media are perfectly safe. As such, you acknowledge and agree that we cannot guarantee the security of personal information transmitted to the FCCICL.

VI. HOW TO CONTACT THE FCCICL?

If you have any questions or comments about our privacy practices or about this Privacy Policy or any statement hereof, do not hesitate to send us an e-mail at fondation@fccicl.net.

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